

Victoria Arts Council
Annual General Meeting
Sunday 28 February 2021
3 pm via Zoom

Zoom info: <https://us02web.zoom.us/j/83790831370>

Meeting ID: 837 9083 1370 | One tap mobile +15873281099,,83790831370# Canada

AGENDA

- | | |
|---|------------------------------------|
| 1. Roll call of members - quorum | Paul McNair, President |
| 2. Approval of agenda | |
| 3. Approval of minutes | Collette Baty, Secretary |
| 4. Annual Report (attached) | Kegan McFadden, Executive Director |
| 5. Financial Statements (attached) | Colette Baty, Treasurer |
| 6. Report of Nominations (attached) | Paul McNair |
| 7. New Business | |
| a. Update on VAC Strategic Plan(attached) | Collette Baty |
| b. Presentations | Paul McNair |
| 8. Adjournment | |

Nominations Report

To be elected for a two-year term:

John G. Boehme
Lynda Gammon

Directors returning:

Collette Baty
Oliver Marler
Stefan Lehman
Andrea Walker
Paul McNair

Nominations to the Board of Directors: Victoria Arts Council 2021-2023

John G. Boehme identifies as a Cisgender white male of German and Scottish heritage currently living in Victoria, BC Canada the Lekwungen speaking homeland of the Esquimalt, Songhees peoples. His early art practice included painting, sculpture, performance video and digital technology, installation and photography. Boehme describes recent work as "trans-disciplinary" often employing performance, video, audio and objects in a number pieces simultaneously, Boehme is not constrained to any particular creative mode and therefore utilizes integrated approaches to realize the work. John continues to have exhibitions, screenings and participate in festivals across Canada, Australia, the Americas, United Kingdom, Europe and China. John is and Artist and Educator, teaching Performance Art, Ceramics and Sculpture as a continuing faculty of the Visual Arts Department at Camosun College.

Lynda Gammon studied at The University of British Columbia, Simon Fraser University, [B.A. English] and York University [M.F.A. 1983]. She is currently Associate Professor Emeritus in the Visual Arts Department at the University of Victoria where she has taught for over thirty years. She has exhibited extensively and has been the recipient of numerous BC Arts Council and Canada Council grants and is a member of the Royal Canadian Academy of Arts. In 2004 Gammon established **flask**, a micro press dedicated to the production and publication of books by artists and writers. She is currently a Board member of the Art Gallery of Greater Victoria.

VICTORIA ARTS COUNCIL
ANNUAL GENERAL MEETING

Wednesday 19 February 2020 at 7:00pm

Victoria Arts Council main gallery + administrative offices

Minutes:

Attendees:

Confirmation of Quorum

1) approve the agenda -

- Motion to approve by Brian Rombough and seconded by Stefan Lehmann

2) approve the minutes from the last general meeting

- Motion to approve by John G Boehmen, seconded by Rose Cowles

3) report on the financial statements of the Society for the previous financial year [1 July 2018 – 30 June 2019];

- Motion to approve by Colette Baty and seconded by Ron Middleton

4) Reports of directors' activities and decisions since the previous annual general meeting;

5) Elect board of directors; SLATE: Colette Baty, Rose Cowles, Stefan Lehmann, Allan Lingwood, Oliver Marler, Paul McNair, Alison Ross, Andrea Walker

- Motion to approve slate by Michael Warren and seconded by Kegan McFadden

6) New business; No Proposed revised VAC Bylaws at this time.

7) adjournment

*Guest Speaker – Michael Warren from Madrona Gallery, addressing the VAC Membership on the topic of how galleries find new artists, how to approach a gallery as an artist looking for representation, and how artists can expect to grow their career.

- 1) Colette Baty
- 2) Rosline Compton
- 3) Michel DesRochers
- 4) Marion DesRochers
- 5) Ron Middleton
- 6) Rose Cowles
- 7) Stefan Lehmann
- 8) Andrea Walker
- 9) Paul McNair
- 10) Alison Ross
- 11) Kegan McFadden
- 12) Michael Warren
- 13) Gordon Roy Martin
- 14) John G Boehme
- 15) Rosemary Murray
- 16) Avis Rasmussen
- 17) Leah McInnis
- 18) Brian Rombough
- 19) Lorna Clark
- 20) Laura Sarestsky

Update:

Three out of four priorities from 2020 have been accomplished, including: Hiring a new bookkeeper (Douglas Jewell) who has proven very adept at the position; Introducing a revamped website (thanks to Stefan Lehmann); Creating a new satellite in Oak Bay (which was meant to open in Spring, but COVID-19 put a wrench in the plans). Outstanding Priority is to secure additional funding in order to pay artist fees for Satellite presentations. [nb: two initiatives have been explored towards this end: the first was for the VAC to take over operations of Emily Carr House, a proposal for which was submitted to BC Heritage in March... We were shortlisted, but ultimately not awarded the project. The second initiative is currently under consideration: for the VAC to oversee 31 artist studios at 780 Blanshard Street through a Private-Public-Partnership with Reliance Properties.] Further, a new satellite space is being explored at the co-working offices of The.Dock on Cormorant Street, which would be a fee-for-service similar to the airport beginning in 2021.

Accomplishments:

Programming highlights include: hosting the first iteration of the **Salt Spring National Art Prize** (winners) to take place in Victoria; the 30 year survey of **Ground Zero Printmakers**; another rousing performance night in commemoration of **International Women's Day** (this year working with cultural dancers, classical guitar players, performance artists, poets, and comedians); *Concrete is Porous* that acted as the anchor for the city-wide **STANZAS** project looking at the overlap of poetry and visual art; **4 Perspectives** from The Garth Homer Society.

Expanded initiative: *Poetry in Public*, which started as a modest sign in Fan Tan Alley has continued to grow, including two new works by local emerging poets that have been translated into five different languages working with contacts from the Inter-Cultural Association and published in *UNTIL* magazine. *Poetry in Public* is funded by a special \$5,000 project grant through the City.

Local Partnerships, including five programming affiliates as part of **STANZAS**: archive, errant art space, Empty Gallery, Ministry of Casual Living, Vancouver Island School of Art; Irish School of Dance; in addition to renewed partnerships with Garth Homer Society.

New Initiative: **UNTIL magazine** was established during the forced closures of COVID-19 this past spring. Six issues were published over three months before a summer pause. The 7th and latest issue has been released... over these pages we published the work of 100 artists. The Victoria Foundation has provided a grant of \$6,500 to cover the cost of paying artists and editors for the coming year, which will result in an additional four issues.

We have installed (temporarily) an **accessibility ramp** with the goal of fundraising for purchase. We are exploring a partnership with HME Mobility & Accessibility to make the ramp permanent.

International presentation: in partnership with Cyg Gallery in Japan, the VAC produced the exhibit: [When Two Waters Meet](#) with Dylan Thomas and Sakura Koretsune as part of the Morioka-Victoria Friendship Accord 35th Anniversary. There will be a reciprocal show here at the VAC in Spring/Summer 2021. This initiative has been funded through a special grant secured by Professor Tajima Kuwada at the Iwate Prefectural University.

In total, over the past twelve months the VAC presented the work of **315 artists**.

Advocacy: The VAC flexed our advocacy muscles twice over the past six months. During the COVID-19 closures we composed a letter on behalf of local arts organizations to our funders asking what measures would be taken to ensure the survival of fragile non-profit eco systems in the city. More recently we produced an [Arts Forum](#) where candidates for Victoria city council responded to questions about arts & culture in our city (which was then promoted through our social media and posted on our website).

Finances: Operating budget for 2019-2020 = \$174,904.72
Year-End 30 June 2020 = surplus of \$ 1,839.01

Priorities for 2021:

- Initiate sponsorship package for individual donors based on Board research
- Focus on contributing to the VAC Endowment
- A national collaboration, promoting VAC members to a larger audience via reciprocal exhibitions (currently in talks with the NFLD Craft Council) for 2022
- Secure funding for new Student Co-Op Intern who will assist with installing exhibitions
- Secure ongoing funding for Outreach Coordinator
- Gallery maintenance and upgrades, including new lights and better walls
- Create a queer arts festival in partnership with local theatres, publishers, and galleries
- Transform the Om / ॐ painting on the VAC exterior into a rotating exhibition space

Thank you for another great year at the VAC!

Kegan McFadden
Executive Director



Report is not dated



Financial Statements

(Unaudited - see Notice to Reader)

Victoria Arts Council

June 30, 2020

Draft - January 22, 2021, 4:01 PM

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Draft - January 22, 2021, 4:01 PM

Notice to Reader

Grant Thornton LLP

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On the basis of information provided by management, we have compiled the statement of financial position of Victoria Arts Council as at June 30, 2020 and the statements of operations and changes in net assets for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Victoria, Canada

Grant Thornton LLP

Chartered Professional Accountants

Victoria Arts Council

Statement of Operations

(Unaudited - see Notice to Reader)

Year ended June 30

	2020	2019
Revenues		
Grant revenue	\$ 108,023	\$ 99,812
Administration / fundraising	25,485	6,992
Program revenue	25,343	8,771
Interest and other	9,005	23,517
Gallery revenue	8,063	8,317
Memberships	4,616	16,204
	<u>180,535</u>	163,613
Galleries and program expenses (Schedule 1)	<u>129,646</u>	126,531
Excess of revenues over galleries and program expenses	<u>50,889</u>	37,082
General and administrative expenses		
Accounting and legal	3,064	768
Board development	180	-
Insurance	1,313	1,313
Interest and bank charges	318	763
Office supplies and other	9,057	8,351
Rent and utilities	24,000	43,075
Victoria Foundation endowment	7,500	-
	<u>45,432</u>	54,270
Excess (deficiency) of revenues over galleries and program expenses	<u>\$ 5,457</u>	<u>\$ (17,188)</u>

Victoria Arts Council
Statement of Changes in Net Assets

(Unaudited - see Notice to Reader)
 Year ended June 30

	General Fund	Legacy Fund	Total 2020	Total 2019
Balance, beginning of year	\$ (12,492)	\$ 11,039	\$ (1,453)	\$ 15,735
Excess (deficiency) of revenues over galleries and program expenses	5,398	59	5,457	(17,188)
Bursaries paid to students	<u>6,000</u>	<u>(6,000)</u>	<u>-</u>	<u>-</u>
Balance, end of year	<u>\$ (1,094)</u>	<u>\$ 5,098</u>	<u>\$ 4,004</u>	<u>\$ (1,453)</u>

Draft - January 22, 2021, 4:01 PM

Victoria Arts Council

Statement of Financial Position

(Unaudited - see Notice to Reader)

June 30

	2020	2019
Assets		
Current		
Cash	\$ 53,227	\$ 18,944
Accounts receivable	500	3,000
Goods and services tax receivable	<u>1,915</u>	<u>1,129</u>
	55,642	23,073
Long-term		
Long term investments	<u>5,098</u>	<u>11,039</u>
	<u>\$ 60,740</u>	<u>\$ 34,112</u>
Liabilities		
Current		
Accounts payable and accrued liabilities	\$ 22,784	\$ 2,088
Deferred contributions	<u>33,952</u>	<u>33,477</u>
	<u>56,736</u>	<u>35,565</u>
Net Assets		
General Fund	(1,094)	(12,492)
Legacy Fund	<u>5,098</u>	<u>11,039</u>
	<u>4,004</u>	<u>(1,453)</u>
	<u>\$ 60,740</u>	<u>\$ 34,112</u>

Victoria Arts Council
Schedule to the Financial Statements
(Unaudited - see Notice to Reader)
Year ended June 30

Schedule of galleries and program expenses	Schedule 1	
	2020	2019
Galleries and program wages	\$ 68,228	\$ 53,476
Gallery operating and program expenses	41,437	57,379
Office / administration salaries	14,918	11,348
Marketing and communications	<u>5,063</u>	<u>4,328</u>
	<u>\$ 129,646</u>	<u>\$ 126,531</u>

Draft - January 22, 2021, 4:01 PM

Victoria Arts Council
Strategic Plan 2018 - 2021
Report: December 2020

Executive Summary: The 2018 Board of Directors created the strategic plan and this plan was revisited by the 2019 Board of Directors to help the board reevaluate priorities and understand where to focus energy. This report is written by the 2020 Board of Directors.

VAC accomplished the main priorities of signing a long term lease and hiring a highly qualified executive director. This allowed VAC to achieve other objectives and priorities as listed below. The onset of the Covid-19 pandemic in March 2020 forced the VAC to abandon some programming and plans but also provided opportunities for new projects, all of which are detailed in the President's and Executive Director's 2019/20 reports.

Overall, the conclusion of the current strategic plan has left the VAC in a much more secure footing than when the plan was developed. The current board is poised to build on these successes in the next strategic plan.

Resources: A Human Resources manual was created. Funding opportunities explored by the Executive Director and new grants secured while maintaining existing revenue sources. VAC created an endowment fund to support future growth.

Membership: VAC's membership levels remained steady with strong engagement and volunteer efforts.

Operations: A long term lease at 1800 Store Street was a major accomplishment in this strategic plan. Hiring Kegan McFadden as Executive Director in 2018 propelled VAC to a new level of professionalism in our programming.

Partnerships: Through the direction of, and programming by, the Executive Director, the VAC has pursued new partnerships, strengthened existing partnerships, and has a vision for future partnerships.